



Documenting a Sprinkler System Post Fire

Case Name/Number: _____
Address: _____
Examiner: _____
Date: _____
Date of Incident: _____


Supply Side:
Water Supply Municipal Tank Fed Combination Other

Supply Shut-off Valve(s) Open Closed
 Type of Valve (s)
 Post Indicator Valve Butterfly OS & Y Other
 None

Fire Department Operations:
Were any valves operated (closed or opened) by the fire department? Yes No
 Location: _____

What actions did the Fire Department take related to the sprinkler system?

Control Room:
Are the valves secured or in a secured area? Yes No How? _____

Fire Pump Type Electric Diesel Gasoline None
 Capacity Information from Plate on Fire Pump: _____ GPM at _____ PSI at _____ RPM


Fire Pump Controller Status Normal Trouble Supervisory Other _____
 N/A

Position of Shut-off Valve Before Backflow Preventer Open Closed

Position of Shut-off Valve After Backflow Preventer Open Closed

Type of Sprinkler System Wet Pipe Dry Pipe Preaction Deluge

Pressure Indicated in Supply Pipe: PSI: _____

Sprinkler Inspection Tags Present? Yes No
 (Take Photo)
Date of Inspection: _____
Inspected By: _____
Notes: _____

Spare Sprinkler Cabinet Present?

Yes No
Type of Sprinkler: Pendent #__ Upright #__ Sidewall #__
 Other #__
Temperature Rating: _____

Hydraulic Sprinkler Supply Data Plate Located on Sprinkler Controller?

Yes No
Details on Hydraulic Plate: _____
(Take Photo) _____

Fire Alarm Panel Present?

Yes No N/A

Status of Fire Alarm

Normal Trouble Supervisory
- Obtain printout with all alarms, trouble, and supervisory messages from panel, including times.
- Make note/photograph alarm zone diagrams

Was a water flow alarm (gong/bell) heard?

Yes No N/A

Demand Side:

Are All Sprinkler Riser Control Valves in the Open Position?

Yes No N/A

➡ Are they Supervised or Locked?
Are they equipped with Flow Switches?

Yes No N/A
 Yes No N/A

Type(s) of Sprinkler Pipe:

Steel Copper Non-Metallic (Plastic)

Are Any Sprinkler Heads Fused?

Yes No
Number of fused heads: _____ (Diagram location of fused heads)

Type of Fused Head: Pendent Upright Sidewall
 Other

Sprinkler Data Collected from Fused Sprinkler Deflector:
Activation Temperature: _____
Brand of Head: _____
Model Number: _____
K Factor: _____

Do the heads match spare heads in sprinkler cabinet?

Yes No N/A

Additional Comments: _____

